



Meeting: **Board of Review**

Place: **106 S. Main St.**

Date: **Tuesday, June 18, 2019 at 4:00 p.m.**

Webpage: **www.poynette-wi.gov**

AGENDA

1. Call Board of Review to order by Clerk
2. Roll Call
3. Confirmation of appropriate Board of Review and Open Meetings notices
4. Select a Chairperson for Board of Review
5. Select a Vice-Chairperson for Board of Review
6. Verify that a member has met the mandatory training requirements
7. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law, Sec 70.47(7)(af)
8. Review of new laws
9. Receipt of the 2019 Assessment Roll by clerk from the Assessor
 - a. Examine the roll
 - b. Correct description or calculation errors
 - c. Add omitted property
 - d. Eliminate double assessed property
10. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.)
11. Discussion/Action – Verify with Assessor that open book changes are included in the assessment roll
12. Review Notices of Intent to File Objection
13. Hear/Schedule any case that appears within the two (2) hours scheduled
14. Consider/act on scheduling additional Board of Review Date(s)
15. Adjourn (to future date if necessary)

Posting Date: 5/28/2019

Posting Places: Village Hall (2) Post Office (1) Library (1)

Signed:


Diana Kaschinske, Village President

Signed:


Natalie Megow, Village Clerk/Treasurer

The Village Board meeting will be held for the purpose of discussion and/or taking action on the above items on this agenda. Any person wishing to attend who, because of disability, requires special accommodations should contact the Village Clerk at 106 S. Main Street, 635-2122 by 2:00 pm the business day prior to the meeting so that arrangements can be made.