



**Meeting:** Parks & Recreation Commission  
**Place:** 106 S. Main Street; Board Room  
**Date:** January 5, 2022, at 6:00 P.M.  
**Webpage:** [www.poynette-wi.gov](http://www.poynette-wi.gov)

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## Minutes

- 1) Call to Order  
Chair Tomlinson called the meeting to order at 6:00 pm.
- 2) The Pledge of Allegiance was recited.
- 3) Member Present: Tomlinson, Peters, Golueke, Nooyen, Stronach and Digman  
Member Absent with prior Approval was Belay  
Staff Present: Village Administrator Malin, and Deputy Clerk/Deputy Treasurer Kilen
- 4) Approval of Minutes from October 6, 2021:  
Motion by Peters to approve the minutes from October 6, 2021, second by Golueke, MC 6-0.
- 5) Public Communications and Comments: None
- 6) Staff, Commission Member and Consultant Reports:
  - a) Village Administrator Report: To encourage outdoor activities in winter months the Village will be clearing snow from the walking and biking paths. Administrator Malin also presented his conceptual plan of the West Ridge Subdivision for better conservation of the natural features of the property, better diversity of housing and increase parks and open spaces which will improve the marketability and increase the tax base for more revenue.
- 7) Business (Discussion/Possible Action)
  - a) Movies in the Park:  
The Park Commissioners chose Friday June 3 and Friday July 15 of 2022 to show the Movie in the Park Nights. The Commissioners also discussed location and how to better advertise. Staff will contact Fun Flicks to see if the equipment rental is available on the selected dates and contact Swank Motion Pictures for a listing of movie licenses available on those two dates.
  - b) Ice Rink:  
Chair Commissioner Tomlinson reported the damage to both ice rinks have been repaired and the ice rinks were now open thanks to Public Works challenging work. It was discussed how to keep people off the rinks before they are completely frozen. Ideas were more surveillance cameras, roping off both rinks with caution tape until ready for use and more signage.
  - c) 5 Year Park and Recreation Plan:  
Village Planning consultant Mark Roffers will be at the February Parks meeting to gather Commissioner's thoughts and goals for this next 5-year Park Plan. Staff will email the previous 5-year plan to Commission Members for their review and come to the meeting prepared with ideas on what they would like to see in the 5 Year Park Plan.
  - d) Recreation/Community Engagement Director:  
Administrator Malin has begun recruiting for its first Recreation/Community

Engagement Director both locally and nationally. Malin is targeting Midwest universities that have Park and Recreation Management Programs. The application deadline is March 1, 2022. Malin is asking for two commissioners to serve on the hiring board and would like members to think about what goals they would like this person to accomplish.

- 8) Upcoming Meeting Agenda Requests:  
Movies in the Park, Recreation Director update, and the 5-year Park Plan.
- 9) Adjournment:  
Chair Tomlinson adjourned the meeting at 6:44pm.

**Approved 3/2/22**

Respectfully Submitted,  
Susan Kilen  
Susan Kilen  
Deputy Clerk/ Deputy Treasurer