

Meeting: **Committee of the Whole**
Place: **106 S. Main St.**
Date: **Monday, January 22, 2018 @ 6:00pm**
Webpage: **www.poynette-wi.gov**

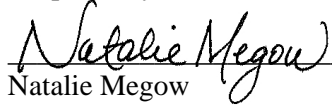
MINUTES

- 1) Call to Order
President Kaschinske called the meeting to order at 6:00 pm.
- 2) Pledge of Allegiance
All rose for the Pledge of Allegiance
- 3) Roll Call
Board Present: Fiore, Burke, Boor, Kaschinske, Hutchinson, Mueller
Board Absent: Avery (excused prior)
Staff Present: Village Attorney Hughes, Administrator Shanks, Clerk/Treasurer Megow, Police Chief Fisher, Public Works Director Gorman and Village Engineer Anderson
- 4) Approval of Agenda
Motion by Burke to approve the January 22, 2018 Committee of the Whole Agenda, second by Boor, MC 6-0.
- 5) Introduction of Samuel J. Yanke, Police Officer
- 6) Approval of the Minutes for the Committee of the Whole from November 20, 2017
Motion by Boor to approve the November 20, 2017 Minutes for the Committee of the Whole, second by Burke, MC 6-0.
- 7) Business (Discussion)
 - a) Solid Waste and Recycling Services Contract
The Board directed Administrator Shanks to put together an RFP for services.
 - b) Ehler's Proposal for Financial Work: Capital Improvement Planning; Financial Policies; Water Utility Rate Study; Sewer Utility Rate Study
The Board directed Administrator Shanks to move forward with the rate studies.
 - c) Traffic Controls at Washington and Main Street Intersection
There are a number of things the Village can do. Removal or trimming of trees, eliminating parking spaces, painting the walkway and putting up pedestrian signs. The Board would like to price LED signs for the pedestrian walkway.
 - d) Trustee Electronic Device Policy and Agenda Packet Delivery
Chromebooks are less than half the price of an iPad. Trustee Burke pointed out the open records issue on all devices used. The Board directed Administrator Shanks to give them an estimated cost for paper packets versus having the Chromebooks and to create a policy where Board members would have the choice of how they receive their packets.
 - e) Building and Fire Code Ordinance Changes
Fire Chief Tomlinson asked to have the Village update the Fire Code Ordinances to current standards. The Board directed Administrator Shanks to move forward and update Ordinances.
 - f) Vacating Unused or Abandoned Alleyways
Trustee Boor suggested looking at the alleys when the roads intersecting them are improved. The Board decided not to move forward and to discuss alleyways as street repairs are needed in the future.

- g) **Dark Sky Zoning/Exterior Village Lighting**
The Board viewed two short videos brought by Trustee Mueller on light pollution. Administrator Shanks will bring some more information back to the Board including which lights the Village owns and which ones are owned by Alliant specifically at Jamieson Park.
 - h) **Snow Removal on Village Trails/Walkways**
The Board directed Administrator Shanks to get a price on contracting out the cost. Public Works Director Gorman will price out the equipment needed if our public works department were to do the work.
 - i) **Use of Video Cameras by Village**
Attorney Hughes will research how the Village could possibly livestream Board meetings on Facebook and the issue of whether it would be considered a permanent record. President Kaschinske would like to look into a fund raiser for video surveillance in Village buildings.
 - j) **Operator License Approval Process**
Trustee Boor received the information he was looking for. No further discussion.
 - k) **Trick or Treating Hours**
The feedback from parents was to keep Trick or Treating hours on Halloween Day and to extend the hours.
 - l) **Ideas for New Holiday Decorations**
The Board decided to pursue a donation fund for new Holiday decorations. Staff will put together pricing and organize a plan.
- 8) **Adjournment**
President Kaschinske adjourned the meeting at 7:25 pm.

Approved 2/26/2018

Respectfully Submitted,



Natalie Megow
Clerk/Treasurer