



Meeting: **Parks & Recreation Commission**
Place: **106 S. Main St.**
Date: **February 6, 2019 at 6:00 P.M.**
Webpage: **<http://www.poynette-wi.gov>**

Approved MINUTES

1. Call to Order/Roll Call

Chair Tomlinson called the meeting to order at 6:00p.m.

Members Present: Chair Tomlinson, Belay, Golueke, Peters, and Polzer

Members Absent: Maier and Nooyen

Staff Present: Village Administrator Martin Shanks and Sue Kilen Deputy Clerk/Deputy Treasurer

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approval of Minutes

Motion by Polzer to approve the December 5, 2018 Park Minutes, seconded by Golueke, MC 5-0.

4. Public Communications and Comment

None.

5. Staff, Commission Member and Consultant Reports:

Administrator Shanks brought members up to date on the large water leak on the main floor of the Village hall building that occurred from a part in the water fountain over the February 1st weekend. Public works spent the weekend and week cleaning and drying up the water in hopes that no long-term damage was done to the building. Administrator Shanks written memo included the \$500.00 parks donation from Ira Kastenberg on behalf of the Pickle ball players use of the civic hall.

6. Business (Discussion/Possible Action):

a. Resolution PR-2019-01 Jamieson Park Redevelopment Plan is a resolution to pursuing the development of a master plan for Jamieson Park to establish a clear path towards repurposing and upgrading the park. Motion by Polzer to approve Resolution No. PR-2019-01 Jamieson Park Master Plan work order with MDRoffers Consulting LLC, seconded by Belay, MC 5-0.

b. Resolution PR-2019-02 Forestry Plan is a resolution to update the Village's Urban Forestry Management Plan and Tree Inventory. Motion by Golueke to approved Resolution No. PR-2019-02 Service Agreement with Bluestem Forestry Consulting, Inc. for Urban Forestry Consulting Services, seconded by Belay, MC 5-0.

c. Facility Reservation Policy Draft was discussed to help with the variables for reservations requiring staff to make judgement decisions about cost, cleanliness and type of renter on a case by case basis. No Action taken to be continued later.

- d. An update on 2019 W Mill Street Reconstruction was included to inform the Park Commissioners of the Village Board's decision to Refurbish and pave the parking area at the Rowen Creek trailhead on the far west end of W. Mill Street, repair concrete on the Rowen Creek Main Street Bridge, and repair of a stormwater pipe that will alleviate a large bump on the trail and improve the quality of storm water entering Rowen Creek.
 - e. The Park Commissioners would like the Administrator Shanks to pursue the 2019 DNR Grant Programs and Application for the Trail Project.
 - f. An Indoor Winter Movie Event will be held on Friday March 1, 2019 in the Village Civic Hall beginning at 7:00PM. The Movie to be shown is Incredibles 2. Free Popcorn will be provided, and no alcohol will be allowed at this event. Chair Commissioner Tomlinson will set up the Popcorn machine and ensure supplies are available for this indoor event.
 - g. Chair Commissioner Tomlinson reported the smaller ice rink located under the Pauquette Park Pavilion is not useable at this time. People skating on the rink when not completely frozen cut through the liner. The larger rink has been open off and on depending on the weather. Chair Tomlinson will send out an email when help is needed on the Ice Rinks.
7. Upcoming Meeting Agenda Requests:
Movies in the Park, Jamieson Park and Facility Reservation Policy
8. Adjournment
Chair Tomlinson adjourned the meeting at 7:25 PM.
Approved 3/6/2019
Respectfully Submitted,

Susan M. Kilen
Deputy Clerk/Deputy Treasurer