



Meeting: **Village Board of Trustees**  
Place: **106 S. Main Street; Board Room**  
Date: **Monday, February 11, 2019 @ 6:00 pm**  
Webpage: **www.poynette-wi.gov**

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## MINUTES

- 1) Call to Order  
President Kaschinske called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance  
All rose for the Pledge of Allegiance
- 3) Roll Call  
Board Present: Fiore, Burke, Boor, Kaschinske, Polzer and Mueller  
Board Absent: Avery  
Staff Present: Public Works Director Gorman, Police Chief Fisher, Attorney Hughes, Administrator Shanks, Village Engineer Anderson and Clerk/Treasurer Megow
- 4) Public Comments  
None
- 5) Staff, Trustee, and Consultant Reports
  - a) Administrator's Report  
Administrator Shanks updated the Board on the water fountain leak in the Village Hall.
  - b) Park and Recreation Commission Chair Report  
The Winter Movie will be held upstairs in the Civic Hall on Friday, March 1<sup>st</sup>. The movie shown will be "Incredibles 2".
  - c) Public Works Director Report  
Public Works is working on lowering the temperature of the water tower.
  - d) Police Chief Report  
New squad is at Belco and should be in service by the end of next week. They have a new police officer hired pending his background check.
  - e) Fire Commission Statements
  - f) Trustee Reports
- 6) Minutes for the Village Board meeting from January 28, 2019  
Motion by Fiore to approve the Minutes for the Village Board meeting from January 28, 2019, second by Mueller, MC 6-0
- 7) Bank Statements thru January 31, 2019 and Vouchers dated through February 7, 2019  
Motion by Boor to approve Bank Statements thru January 31, 2019 and Vouchers dated through February 7, 2019, second by Fiore, MC 6-0
- 8) Open Session Business (Discussion and/or Possible Action)
  - a) 2019 West Mill Street Utility & Street Improvement Project

- i) Village Engineer report on status of 2019 West Mill Street Utility & Street Improvement Project  
Village Engineer Kory Anderson gave a brief summary of the West Mill Street Project and explained special assessments to those in attendance.
- ii) Public Hearing on Special Assessments for Sanitary Sewer Laterals, Curb & Gutter, Sidewalk and Alley Improvements as part of the West Mill Street Utility & Street Improvement Project

President Kaschinske opened the Public Hearing at 6:14 pm

Public Comment:

Todd Skibba – 124 W Mill Street

Mr. Skibba is concerned about sidewalk in front of his property. He would prefer no sidewalk.

Jennifer White – 120 W Mill Street

Ms. White is wondering why she would be assessed for the blacktop on the public alleyway.

Ann Smith – 302 S Main Street

Ms. Smith doesn't see the need to pave the alleyway when everyone living along that area is happy with the way the alley is now.

David Palmer – 229 W Mill Street

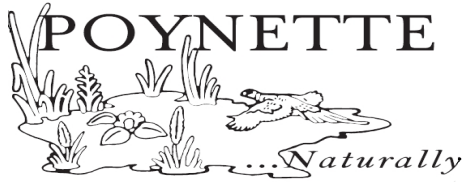
Mr. Palmer wondered if the assessments could be paid off sooner than the agreed upon time.

President Kaschinske closed the Public Hearing at 6:24 pm

- iii) Resolution No. 19-1172 Final Special Assessment Resolution in accordance with Section 66.0703 Wisconsin Statutes for Sanitary Sewer Laterals, Curb & Gutter, and Sidewalk as part of the West Mill Street Utility & Street Improvement Project

The Board discussed the fact that the alley is a public roadway. The question is whether the blacktop should be assessed to those residents living in the alleyway when all other streets are not assessed back to residents for the blacktop. The Board would like to research if prior work on alleyways was assessed in the past. They would like staff to bring back three resolutions, one with the alley work in it and no assessments, one with the alley work in it with assessments to residents and one with the alley work taken out. Resolution No. 19-1172 was tabled.

- b) Resolution No. 19-1173 Jamieson Park Master Plan Work Order with MDRoffers Consulting LLC  
Administrator Shanks explained that the benefit of having a Plan is that we can apply for grants. Motion by Burke to approve Resolution No. 19-1173, second by Mueller, MC 6-0
- c) Resolution No. 19-1174 Service Agreement with Bluestem Forestry Consulting Services  
Motion by Boor to approve Resolution No. 19-1174, second by Polzer, MC 6-0
- d) 2019 General Obligation Note Projects  
The Board discussed the four Park Street extension options. The Board decided to go with the 840 ft. urban option. Administrator Shanks explained that now that all the projects and costs have been determined, we will go to Ehlers and they will start putting together the process that we need to go out to market to get the cash.
- e) Jamieson Park Lights



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The Board determined not to do anything with the lights until the Jamieson Park Plan is complete.

f) Volunteer/Recognition Program

Trustee Polzer would like some input from the Board on the criteria. He would like it to be a structured process.

9) Upcoming Meeting Agenda Requests

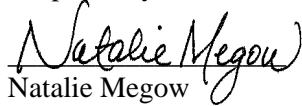
Trustee Fiore would like the signage on the no parking stall on Main Street to be moved back. She would also like to see a handicap stall put on Main Street.

10) Adjournment

President Kaschinske adjourned the meeting at 7:09 pm

Approved 2/25/2019

Respectfully Submitted,



Natalie Megow  
Clerk/Treasurer