



Meeting: **Village Board of Trustees**  
Place: **106 S. Main Street**  
Date: **Monday, February 12, 2018 @ 6:00 pm**  
Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

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## MINUTES

- 1) Call to Order  
President Kaschinske called the meeting to order at 6:00 pm.
- 2) Pledge of Allegiance  
All rose for the Pledge of Allegiance.
- 3) Roll Call  
Board Present: Fiore, Burke, Boor, Kaschinske, Hutchinson, Mueller and Avery  
Board Absent: None  
Staff Present: Public Works Director Gorman, Police Chief Fisher, Administrator Shanks, Clerk/Treasurer Megow, Attorney Hughes and Village Engineer Ben Upward
- 4) Public Comments  
Jay Gust – 234 S Main Street, Poynette  
Mr. Gust would like to volunteer to plow the pathways as needed if the Village had the equipment.
- 5) Approval of Village Board Agenda  
Motion by Fiore to approve the February 12, 2018 Village Board Agenda, second by Avery, MC 7-0.
- 6) Staff, Trustee, and Consultant Reports
  - a) Administrator's Report
  - b) Park and Recreation Commission Chair Report
  - c) Public Works Director Report  
Removing dead trees from Jamieson Park. There isn't a replacement plan for the trees at this time.
  - d) Police Chief Report
  - e) Fire District Statements
  - f) Trustee Reports
- 7) Minutes for the Village Board meeting from January 22, 2018  
Motion by Boor to approve the January 22, 2018 Village Board Meeting Minutes, second by Burke, MC 7-0,
- 8) Bank Statements thru January 31, 2018 and Vouchers dated thru February 8, 2018  
Motion by Hutchinson to approve the January 31, 2018 Bank statements and Vouchers dated thru February 8, 2018, second by Avery, MC 7-0.
- 9) Business (Discussion and/or Possible Action)
  - a) Appoint Justin Peters to the vacated Parks and Recreation Commissioner position expiring in 2020

b) Operator's License for License Year July 1, 2017 to June 30, 2018

1) Montana Degenhardt

Motion by Hutchinson to approve the Operator's License for Montana Degenhardt, second by Fiore, MC 7-0,

c) Resolution No. 18-1132: A Resolution Awarding the E Mill Street Utility and Street Improvement Project Contract to Allen Steele Co., Inc. In the Amount Of \$488,184.84  
Motion by Boor to approve Resolution No. 18-1132, second by Hutchinson, MC 7-0.

d) Resolution No. 18-1133: A Resolution Awarding the Pearl, Hudson, And Tomlinson Street Utility and Street Improvement Project Contract To A-1 Excavation, Inc. In the Amount Of \$647,630  
Motion by Boor to approve Resolution No. 18-1133, second by Hutchinson, MC 7-0.

e) Resolution No. 18-1131: A Resolution to Improve Safety at the Intersections of Washington Street and Main Street and Seward Street and Main Street  
Motion by Mueller to approve Resolution No. 18-1131, second by Burke, MC 7-0.

Chief Fisher explained the options for signage. Administrator Shanks explained that the signage funds would come from the Police Department's budget due to hiring the full-time officer under the budgeted amount.

Motion by Burke to spend \$9,497.77 per the Tapco proposal and to install the signs as proposed, second by Avery, MC 5-2. Hutchinson abstained, Boor opposed.

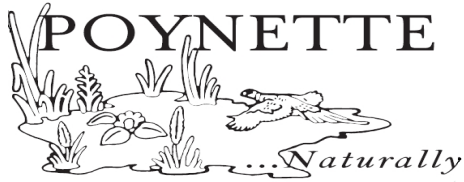
f) Procedural Approval of Request to Change Municipal Court Venue  
Motion by Hutchinson to approve the Municipal Court Venue, second by Fiore, MC 7-0.

g) Results of Tax Bill Insert Survey  
The Board was disappointed with only three responses however they were happy with the good complements received about the newsletter.

h) 2018 Spring Clean Up Day  
The Board was in favor of keeping the Spring Clean Up Day in conjunction with the Drug Take Back Day on April 28, 2018. They were also in favor of getting a couple of dumpsters from Neumaier in Deforest for metal. It was decided to charge \$10 for all furniture items and to keep the other prices the same as the County's flyer.

i) Review Costs of Plowing Village Trails/Walkways  
The Police Department owns a four-wheeler that could potentially be used to plow the walkways. The Board directed Public Works Director Gorman to research the cost of a plow for the four-wheeler. The Board would like to add this to the list of budget items for the 2019 year.

j) Review Analysis of Dark Skies Idea and Related Activities  
Administrator Shanks pointed out that we already have some standards in our Ordinances for lighting. The zoning codes are being looked at by the Plan Commission at this time and could possibly be updated to include certain lighting requirements.



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- 10) Upcoming Meeting Agenda Requests  
President Kaschinske suggested having an open house so that Village residents could come and ask questions or give input to staff or Board members. Trustee Burke suggested having it prior to the Movies in the Park.
- 11) Adjournment  
President Kaschinske adjourned the meeting at 7:39 pm.

Approved 2/26/2018

Respectfully Submitted,

Natalie Megow  
Clerk/Treasurer