



**Meeting:** Committee of the Whole  
**Place:** 106 South Main Street  
**Date:** Monday, February 24, 2020 @ 6:00 pm  
**Webpage:** [www.poynette-wi.gov](http://www.poynette-wi.gov)

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## MINUTES

- 1) Call to Order  
President Kaschinske called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance  
All rose for the Pledge of Allegiance
- 3) Roll Call  
Board Present: Fiore, Mueller, Boor, Kaschinske, Polzer, Stronach and Burke  
Board Absent: None  
Staff Present: Police Chief Fisher, Attorney Manthe, Administrator Shanks and Clerk/Treasurer Megow
- 4) Minutes for the Committee of the Whole from January 27, 2020  
Motion by Stronach to approve the Minutes for the Committee of the Whole from January 27, 2020, second by Boor, MC 7-0
- 5) Business (Discussion)
  - a) 2020 Hillcrest Subdivision Sidewalk Project  
President Kaschinske turned the discussion over to Trustee Burke. Superintendent of Poynette Schools, Doctor Shappell was in attendance to present and answer questions pertaining to unusually hazardous transportation of children involving the school and the need for sidewalks in the Hillcrest Subdivision area. Trustee Burke also pointed out another piece of the sidewalk project has to do with the connection of the North/South Trail that was mapped by the Parks Commission. Davy Tomlinson, Parks Commission Chair was in attendance and stated the Parks Commission made decisions based on the knowledge they thought the sidewalks were going to be constructed. Trustee Burke stated the foot traffic per day in that neighborhood comes into play and would also be an added benefit.
  - b) Claims Information for July 29, 2019 Incident Related to Village Burn Site  
Kevin Myers submitted final paid receipts. Kevin Marquardt asked for more time. Trustee Boor stated he didn't think the Board should settle the claims. He felt the village should follow the insurance company's decision. Trustee Fiore stated she didn't feel it set a precedent.
  - c) Cemetery Association Services Agreement  
Administrator Shanks explained the need for a seasonal person. The Board was in favor of the agreement.
  - d) Update on Wastewater Treatment Plant Projects and Activities  
Administrator Shanks explained that the sewer department has been working with Research Products and General Engineering and the phosphorus issue has been solved. The five-year compliance permit by the DNR is up for renewal and should meet all the

requirements. A new generator and phosphorus removal improvements are in the plan. Mr. Shanks explained we have pre-applied for some grants and we are very high on the DNR's listing. The village needs to officially apply and state we are going forward with the projects. The summer of 2021 is when we are shooting for construction of the Thomas/Cross Street project.

- e) **Update on 374 South Street Property Maintenance**  
Administrator Shanks updated the Board on the process. All three letters to the homeowner came back unclaimed so now we are working on getting a special inspection warrant. The next step would be to schedule the inspection, produce a report and then at that point the board can decide whether to move forward based on the findings.
  - f) **Sidewalk Repair for Railroad Crossings**  
Trustee Fiore stated all the railroad crossings except North Street in the village need repair. Administrator Shanks will put together some costs. He stated some of the minor repairs can be done right away but any major repairs would need to be budgeted next year and approved by the railroad.
  - g) **Special Projects Committee**  
Trustee Mueller is looking to form a special projects committee that would look at smaller wants and not needs that would enhance the village. It would consist of a sub-committee of the board and community members. Alternative fund raising for special projects would be handled by the committee.
  - h) **Review Information on Zoning and Tax Increment Finance for West Ridge Subdivision**  
The Board thought the best idea would be to go with option 1-Increase the density, going to zero lot lines for some or all of the single-family lots and/or option 2-Increase the density of Lot 96 (out lot). Administrator Shanks stated the next step would be to rezone. All the properties are currently R-1-M. The village zoning code has a district R2 for both single family housing and zero lot lines. The Sophas could rezone certain sections for more density. The board felt they wouldn't likely receive a TIF under current law.
- 6) **Adjournment**  
President Kaschinske adjourned the meeting at 6:58 pm

Approved 4/27/2020

Respectfully Submitted,



Natalie Megow  
Clerk/Treasurer