



Meeting: Committee of the Whole
Place: 106 South Main Street
Date: Tuesday, February 26th, 2018 @ 6:00 pm
Webpage: www.poynette-wi.gov

Minutes

1. Call to Order
President Kaschinske called the meeting to order at 6:00 pm.
2. Pledge of Allegiance
All rose for the Pledge of Allegiance
3. Roll Call
Board Present: Burke, Kaschinske, Hutchinson, Mueller and Avery
Board Absent: Avery left the meeting at 7:08 pm; Boor (excused prior) and Fiore
Staff Present: Administrator Shanks, Village Attorney Hughes, Public Works Director Gorman, and Clerk/Treasurer Megow
4. Approval of Agenda
Motion by Mueller to approve the February 26, 2018 Village Board Meeting Agenda, second by Burke, MC 5-0.
5. Approval of the Minutes for the Committee of the Whole from January 22, 2018
Motion by Burke to approve the January 22, 2018 Committee of the Whole Meeting Minutes, second by Hutchinson, MC 5-0.
6. Business (Discussion)
 - a. Review Request for Proposals for Solid Waste Collection Services
The Board requested the time for residents to place their garbage at the curb be changed from 6:30 to 7:00 am. The Board gave approval of the RFP to advertise and move forward.
 - b. Discussion on Draft Employee Compensation Policy and Performance Evaluation Policy
Administrator Shanks gave an overview of the policy. It was suggested to add the date of August 31st as a deadline to have the reviews done. Trustee Burke suggested having staff complete an evaluation on another staff member in addition to the supervisor to get a better viewpoint. Administrator Shanks would like to implement the policy this year if possible.
 - c. Public Forum Idea
President Kaschinske would like to host an Open House with the Board and Staff. Attorney Hughes suggested a Public Listening Session. Trustee Burke would like to host something prior to Movies in the Park. It was suggested to have the Open House prior to

the April 23rd Board Meeting at 6:00 pm with the regular meetings afterward. If there is a low turnout, we can always try to have something prior to the Movie in the Park on June 1st.

- d. Update on Economic Development Initiatives
Trustee Burke would like to focus on single family homes. Administrator Shanks will pull out a document put together by Vierbicher several years ago to see how relevant it is and perhaps see about getting it updated. The Board directed Administrator Shanks to put something together on creating a committee for economic development and bring it to the March CoW meeting.
- e. Discuss Parks and Recreation Commission Recommendation to Review County-Owned Property
The County Highway Commission did not want to approve the amended easement submitted because they would like to sell the property. Attorney Hughes suggested that the Village ask the County what kind of information they have on the property related to the environment. The Board directed Administrator Shanks to reach out to the County to see if they have any information to give us on the property. Administrator Shanks will work with General Engineering to get a quote on how much an environmental study would cost if the County does not have that information.

- 7. Adjournment
President Kaschinske adjourned the meeting at 7:16 pm.

Approved 3/26/2018

Respectfully Submitted,



Natalie Megow
Clerk/Treasurer