



Meeting: **Parks & Recreation Commission**  
Place: **106 S. Main St.**  
Date: **March 6, 2019 at 6:00 P.M.**  
Webpage: **<http://www.poynette-wi.gov>**

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## **APPROVED MINUTES**

### 1. Call to Order/Roll Call

Chair Tomlinson called the meeting to order at 6:00p.m.

Members Present: Chair Tomlinson, Nooyen, Maier, Golueke, Peters, and Polzer

Members Absent: Belay

Staff Present: Village Administrator Martin Shanks and Sue Kilen Deputy Clerk/Deputy Treasurer

### 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

### 3. Approval of Minutes

Motion by Nooyen to approve the February 6, 2019 Park Minutes, seconded by Golueke, MC 6-0.

### 4. Public Communications and Comment

None.

### 5. Staff, Commission Member and Consultant Reports:

Commissioner Polzer addressed the members with an update on the County Owned property next to Valley View Park. A meeting is being arranged for Polzer, Administrator Shanks and County Chair Vern Gove to meet to begin discussions about an easement to allow a T-Ball Field on the County Owned property. Administrator Shanks will be submitting grant application for a North/South Trail.

### 6. Business (Discussion/Possible Action):

#### a. Facility Reservation Policy Draft:

Members reviewed the updated draft reservation policy to include an applicant needs to be 21 years old if alcohol is involved in the event, removal of the language that a nonpaying recreation provider be bumped by a paying customer, a 30-day minimum to cancel an event to receive a refund and an extra charge for the rental of the new audio/video equipment. A motion was made by Polzer to recommend to the Village Board this updated draft policy with the additional clause to allow a recreation provider with Park Commissioner's approval to rent the facility along with another rental if both parties agree, seconded by Peters, MC 6-0.

#### b. Movies in the Park:

Chair Commissioner Tomlinson stated the Movie night at the Civic Hall March 1, 2019 turnout was ten children and seven adults. It was decided the two Summer Movies in the Park will be Spider-Verse for June 7 and The Lego Movie 2 for July 5. The Office staff was directed to purchase the movies and donate them to the Poynette Library after they

are shown. Office staff will contact Fun Flicks and Swank Movies to have the appropriate licensing and equipment.

c. Ice Rink:

Public Works and Chair Tomlinson worked together to get the smaller ice rink back open. Chair Tomlinson announced they were appreciative of the Mueller family for helping shovel. Both Ice Rinks are getting lots of use.

d. Jamieson Park Redevelopment Plan:

The Village Board approved the Redevelopment Plan. An on-site walk through with Mark Roffers will begin the planning process. Commissioners chose May 4 at 9:00AM to meet at Jamieson Park. A back up rain date is scheduled for May 18, 2019.

7. Upcoming Meeting Agenda Requests:

None currently

8. Adjournment

Chair Tomlinson adjourned the meeting at 6:55 PM.

Approved May 1, 2019

Respectfully Submitted,

Susan M. Kilen

Deputy Clerk/Deputy Treasurer