



Meeting: **Parks & Recreation Commission**  
Place: **106 S. Main St.**  
Date: **April 4, 2018 at 6:00 P.M.**  
Webpage: **<http://www.poynette-wi.gov>**

## **APPROVED MINUTES**

### 1. Call to Order/Roll Call

Chair Tomlinson called the meeting to order at 6:00 p.m.

Members Present: Chair Tomlinson, Nooyen, Belay, Maier, Peters.

Members Absent: Avery and Golueke

Staff Present: Village Administrator Martin Shanks, and Deputy Clerk/Deputy Treasurer Kilen.

### 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

### 3. Approval of Minutes

The Motion was made by Maier, and seconded by Nooyen to approve the March 7, 2018 Minutes, Motion Carried (5-0).

### 4. Public Communications and Comment:

None.

### 5. Staff, Commission Member and Consultant Reports:

Village Administrator Shanks reported the 5-year Park and Open Space Plan was approved by the Plan Commission and adopted by the Village Board.

### 6. Business (Discussion/Possible Action)

#### a. Request for Placement of Memorial Bench in Pauquette Park:

President of the local Aldo Leopold Chapter of Trout Unlimited, Michael Stapleton spoke of the history behind the request to place a treated wooden Memorial Bench in honor of Jerry Gorman who loved to fish Rowan Creek within Pauquette Park. Belay made the Motion to approve the Aldo Leopold Bench according to placement shown in the submitted diagram, seconded by Peters, Motion Carried (5-0).

#### b. Consider Purchase of Trees for the Village for Village Parks:

Nooyen reviewed the Urban Forestry Plan and Tree Inventory Summary and found we are already over our recommended percentages of Maple Trees. Nooyen would like Public Works to visit a Parks meeting to let the Commissioners know if they are following our Tree Plan. Chair Tomlinson would like to hold off purchasing trees to first establish a plan and have a visit from our Tree Arborist Kelli Tuttle. No action taken.

#### c. Cooperation with the City of Portage for Recreational Programs:

After much discussion the thought was to offer more recreational activities here in

Poynette verses spending the \$1000.00 dollars to join Portages Recreational Programs. Commissioner Peters suggested an internship for high schoolers to run some of the programs. The Commissioners suggested Parks should coordinate with the Library to see if they would be able to help facilitate more recreational programs. Administrator Shanks will invite the Library Director to the next Parks meeting. No action taken.

d. North/South Poynette Trail:

Administrator Shanks met with the DNR and General Engineering and reported the Grant Specialist strongly suggested this could be the Last Grant Cycle offered and to put in the application for the entire North and South Trail. Belay made the Motion to Recommend the Village Board accept Resolution No. 18-1136, a Resolution for Outdoor Recreation Grant Application, seconded by Nooyen, Motion Carried (5-0).

7. Upcoming Meeting Agenda Requests:

Recreational Programs/Library Director Guest Speaker, Tree Plan/Public Works Director & Kelli Tuttle Guest Speakers, Movies in the Park, Jamieson/Dog Park, North and South Trail Grant. The Next Parks Meeting was decided to be May 9, 2018.

8. Adjournment

Chair Tomlinson adjourned the meeting at 6:58 p.m.

**Approved 5/09/2018**

Respectfully Submitted,

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Susan M. Kilen  
Deputy Clerk/Deputy Treasurer