



**Meeting:** Parks & Recreation Commission  
**Place:** 106 S. Main Street; Board Room  
**Date:** April 6, 2022, at 6:00 P.M.  
**Webpage:** [www.poynette-wi.gov](http://www.poynette-wi.gov)

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## MINUTES

- 1) Chair Tomlinson called the meeting to order from Village Hall at 6:00 pm.
- 2) The Pledge of Allegiance was recited.
- 3) Members present: Tomlinson, Peters, Golueke, Digman, Belay, and Stronach.  
Member Absent: Nooyen with prior notice.  
Staff Present: Administrator Malin and Deputy Clerk/Deputy Treasurer Kilen.
- 4) Approval of Minutes from March 2, 2022:  
Motion by Stronach to approve minutes from March 2, 2022, second by Peters, MC 6-0.
- 5) Public Communications and Comments:  
None
- 6) Recreation/Community Engagement Director Introduction:  
Administrator Malin introduced Mr. Shamus O'Reilly as the Village's first Recreation/Community Engagement Director. He has a degree from the University of Whitewater Wisconsin and has experience with three city park and recreation departments. O'Reilly will begin work on April 18, 2022. Mr. O'Reilly, joined in on the parks tour April 6, 2022.
- 7) Staff, Commission Member and Consultant Reports:  
Village Administrator reported, Amy Thiessen will return as the 2022 Concession Stand Operator, the Park Survey is live and available on the Village's website. The State has approved Jamieson Park to have a pit toilet installed. The restroom purchase was \$15,650 and should be functional by late summer.
- 8) Business (Discussion/Possible Action)  
The Parks and Recreation Commission will travel from one park to the next. Order of the Parks to visit is subject to change.
  - a) Park Tour
    - i. Pauquette Park
    - ii. Memorial Park
    - iii. Old Settlers Park
    - iv. South Park
    - v. Columbia Park
    - vi. Colby Park
    - vii. Valley View Park
    - viii. Jamieson ParkCommissioners completed a needs assessment at all the Village's parks, rating each park in terms of overall character, signage, access, landscaping, picnic

area/shade, site furnishings, and playground. Once all the data is completed it will be shared, and published in the 5 Year Park and Open Space Plan.

- b) Movies in the Park Night June 3 and July 15:  
Commissioners wish to better promote Friday Movie in the Park nights and will further discuss at the next park meeting.
- c) Earth Day:  
Commissioners decided there was not enough time to plan and coordinate activities this year but wish to address Earth Day events next year.
- 9) Upcoming Meeting Agenda Requests:  
Upcoming meeting agenda requests were the mound survey at Jamieson Park, movies in the park, and the 5 Year Park and Open Space Plan.
- 10) Adjournment:  
Chair Tomlinson adjourned the meeting at 8:11 pm.

**Approved May 4, 2022**

Respectfully Submitted,

**Susan M Kilen**

Susan Kilen  
Deputy Clerk/Deputy Treasurer