



Meeting: Plan Commission
Place: 106 S. Main Street
Date: Tuesday, April 16, 2019 @ 6:00 pm
Webpage: www.poynette-wi.gov

MINUTES

1. Call to Order
President Kaschinske called the meeting to order at 6 p.m.
2. Pledge of Allegiance
All rose for the Pledge of Allegiance
3. Roll Call
Board Present: Johnson, Burke, Ritzke, Kaschinske, Branish and Ammerman
Board Absent: Hanson
Staff Present: Administrator Shanks and Clerk/Treasurer Megow
4. Public Comments
None
5. Approval of Minutes from March 19, 2019
Motion by Burke to approve the Plan Commission Minutes from March 19, 2019, second by Branish, MC 6-0
6. Village Administrator Report
7. Business (Discussion/Potential Action)
 - a. Resolution PC-2019-04 Certified Survey Map submitted by Ryan and Jennifer Radewan for Parcel 263.2

Motion by Burke to approve Resolution PC-2019-04, second by Johnson, MC 6-0
 - b. Request from Mike Thurston to Consider Modifications to Conditional Use Permit for Personal Storage Facility on Parcel 534.04 (431 East North Street)

Mr. Thurston is asking for time to correct the water problems that he has discovered. Mr. Thurston is working with Village Engineer, Kory Anderson. He is proposing to build his project in two phases.

Motion by Johnson to direct Village Administrator, Village Attorney and Plan Commissions Chairperson to draft, sign and record an amendment to Mike Thurston's conditional use permit for a personal storage facility at 431 East North Street to incorporate the proposed project phasing as presented, second by Ammerman, MC 6-0
 - c. Request from Scott Adams for a Privilege in Right of Way near 101 Bethel Drive

Mr. Adams is requesting to place a sign in the same place as was previously. The Plan Commission directed Administrator Shanks to move forward with drafting the documents.

- d. Pre-Application Consultation with Scott Adams regarding parking lot improvements for Parcel 382.2 (101 Bethel Drive)

Applicants are expected to meet the standards defined in the Village ordinance within a specific time frame. The Plan Commission was on board with allowing Mr. Adams to put in a gravel parking lot now and putting in the asphalt in a couple of years. Approximately 105 parking stalls are needed. They only have 53 parking stalls currently. Requirement would be that in 3 – 4 years, they would bring the parking lot up to standards. Village Engineer, Kory Anderson will review Mr. Adam's site plan before moving forward. The application with site plan will need to come back to the Plan Commission

- e. Pre-Application Consultation with Dan Mueller regarding Multi-Family Development and Comprehensive Plan Amendment Process for Parcel 532 (517 East North Street)

The Plan Commission was in favor of changing the zoning. The Plan Commission directed staff to prepare a draft resolution to amend the Comprehensive Plan. It will come back to the Plan Commission to approve and recommend to the Village Board and then the Village Board will need to go thru a public hearing process to approve. Administrator Shanks explained there will still be an opportunity to approve what ends up being built there because a site plan approval will need to be done.

8. Adjournment
President Kaschinske adjourned the meeting at 6:29 p.m.

Approved 5/21/2019

Respectfully Submitted,



Natalie Megow
Clerk/Treasurer