



Meeting: **Parks & Recreation Commission**
Place: **106 S. Main St.**
Date: **May 9, 2018 at 6:00 P.M.**
Webpage: **<http://www.poynette-wi.gov>**

APPROVED MINUTES

1. Call to Order/Roll Call

Chair Tomlinson called the meeting to order at 6:00 p.m.

Members Present: Chair Tomlinson, Nooyen, Belay, Golueke, Peters.

Members Absent: Avery and Maier

Staff Present: Village Administrator Martin Shanks, Public Works Director Scott Gorman and Deputy Clerk/Deputy Treasurer Kilen.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approval of Minutes

The Motion was made by Belay, and seconded by Nooyen to approve the April 4, 2018 Minutes, Motion Carried (5-0).

4. Public Communications and Comment:

None.

5. Staff, Commission Member and Consultant Reports:

Village Administrator Shanks written memo was submitted on upcoming meetings and Events.

6. Business (Discussion/Possible Action)

a. Cooperation with Poynette Area Library for Recreation Programs:

Library Director Lindsey Ganz listed the 2018 Summer Library Programs that the majority are put on by Library Assistant Hanousek. Last year's theme was Fitness and this year's theme is Music. Chair Tomlinson is looking for more individual fitness classes offered to our community as his thought is we have enough organized sports. Nooyen would like to Budget in 2019 more outdoor programs such as Tai Chi and Yoga. It was requested of the Library Director to ask her staff if anyone would be interested in more hours to organize fitness programs inside and outside.

b. Forestry Management Plan Update:

Public Works Director Scott Gorman informed the Commissioners how they have been following the Village's 2011 Urban Forestry Plan & Tree Inventory Summary to manage the Village's Trees over these last seven years. Director Gorman informed them the budget has been consumed by treating EAB and tree removals. Since EAB is already here the Village's Emerald Ash Borer Readiness Plan document is now outdated. Administrator Shanks submitted the cost of \$7294.00 to update the inventory (GIS) trees,

planting sites, along with the cost of \$2400.00 to develop an updated management plan. To offset some of the costs Director Gorman is going to work with Tree Arborist Kelli Tuttle to try to do some of the work ourselves. Administrator Shanks is also considering a DNR grant to cover 50% of our costs. The Park Commission will incorporate some of these costs into the 2019 Budget.

c. North/South Poynette Trail Grant Application Update:

General Engineering completed the Trail Grant application and submitted it to the DNR for review. It is now a 6-12 month wait to see who the awards are given, but the cost will be planned for the 2019 budget.

d. Jamieson Park and Dog Park Project Update:

Boy Scout Grant Mueller discussed more of his plan for the Dog Park placement near the water pump and the cost of fencing material. The next steps are for Grant Mueller to raise funds for this project and for the Village engineer to study the location and plans. Concerns by Commissioner Belay were if you put one piece in such as the Dog Park or Disc Golf will that stop or inhibit another plan because of where you put one of the components without having a clear complete plan. Public Works Director Gorman has a concern since Archery Hunting is still allowed in Jamieson Park will extra signage or clearer markings be necessary. The topic of purchasing the land owned by the gun club to extend the trail was discussed. The Commissioners and Administrator Shanks thoughts are to maybe do a 5-year Plan Specifically for Jamieson Park.

e. Movies in the Park:

Those available to help at the June 1 Wonder Movie in the Park are set. Chair Tomlinson will purchase a popcorn maker. Deputy Clerk Kilen will contact Holiday Whole Sale to order the Popcorn supplies. A possible third movie to be shown in the winter was suggested.

7. Upcoming Meeting Agenda Requests:

5 Year Jamieson Park Plan, next steps for Disc Golf, Dog Park, and Land Acquisition to complete trail from Jamieson Park to the Village. Trail Grant update, and Movies.

8. Adjournment

Approved 6/6/2018

Chair Tomlinson adjourned the meeting at 7:05 p.m.

Respectfully Submitted,

_Susan M Kilen_____

Susan M. Kilen

Deputy Clerk/Deputy Treasurer