

Meeting: **Village Board of Trustees**
Place: **106 S. Main Street; Board Room**
Date: **Monday, May 13, 2019 @ 6:00 pm**
Webpage: **www.poynette-wi.gov**

MINUTES

- 1) Call to Order
President Kaschinske called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance
All rose for the Pledge of Allegiance
- 3) Roll Call
Board Present: Fiore, Burke, Boor (arrived at 6:17 pm), Kaschinske, Polzer, Stronach and Avery
Board Absent: None
Staff Present: Public Works Director Gorman, Village Attorney Hughes, Administrator Shanks and Clerk/Treasurer Megow
- 4) Public Comments
None
- 5) Staff, Trustee, and Consultant Reports
 - a) Administrator's Report
Administrator Shanks mentioned the next meeting will be on Tuesday, May 28th due to the Memorial Day holiday.
 - b) Park and Recreation Commission Chair Report
The Parks Commission is meeting out at Jamieson Park on Saturday, May 18th to discuss the Park plan and proposed dog park.
 - c) Public Works Director Report
 - d) Police Chief Report
 - e) Fire Commission Statements
 - f) Trustee Reports
President Kaschinske and Administrator Shanks attended the ground breaking for Research Products. They also attended the Emergency Operations Plan meeting along with Clerk/Treasurer Megow.
- 6) Minutes for the Village Board meeting from April 22, 2019
Motion by Fiore to approve the Minutes for the Village Board meeting from April 22, 2019, second by Burke, MC 6-0
- 7) Bank Statements thru April 30, 2019 and Vouchers dated through May 9, 2019
Motion by Burke to approve the Bank Statements thru April 30, 2019 and Vouchers dated through May 9, 2019, second by Avery, MC 6-0
- 8) Open Session Business (Discussion and/or Possible Action)
 - a) Resolution No. 19-1189 Adopting the Facility Reservation Policy
Motion by Avery to approve Resolution No. 19-1189, second by Burke, MC 6-0
 - b) Resolution No. 19-1190 Adopting Changes to the Village of Poynette Fee Schedule
Motion by Burke to approve Resolution No. 19-1190, second by Polzer, MC 6-0
 - c) Resolution No. 19-1191 Granting a Special Event Permit and Temporary Class B Fermented Malt Beverage and Wine License to Poynette-Dekorra Fire Department for Pork in the Park in Pauquette Park on August 17th, 2019

Motion by Polzer to approve Resolution No. 19-1191, second by Burke, MC 6-0

- d) Resolution No. 19-1192 Amending the 2019 Debt Service Fund, Capital Fund and Stormwater Utility Budgets
Motion by Burke to approve Resolution No. 19-1192, second by Fiore, MC 6-0
 - e) Review Proposed Contract Options for Assessment Services from Accurate Assessment
The Board discussed maintenance versus market revaluation of assessments. The Board agreed that option B for a 5-year blend was appropriate. Administrator Shanks will bring back a formal contract for approval.
 - f) Review Village Code Title I Chapter 6.01(8) Discipline of Members
Trustee Burke wanted the Board to review. The Board discussed excused versus unexcused attendance of meetings.
 - g) Hand out Administrator Evaluation Form
Forms are due to President Kaschinske by Friday, May 24th. Trustees can put the evaluation form in a sealed envelope and drop them off at the office.
- 9) Closed Session (Discussion and/or Possible Action) – Attendance is limited to the governing body, necessary staff and other officers such as the Administrator, Clerk and Attorney and other persons whose presence is necessary for the business at hand.

Under Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Burke to go into Closed Session at 6:31 pm.

Roll Call Vote: Fiore – Yes, Burke – Yes, Boor – Yes, Polzer – Yes, Stronach – Yes, Avery – Yes and Kaschinske - Yes

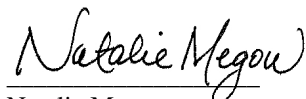
- a) Consider offer to purchase letter for parcel 87

Motion by Boor to go into Open Session at 6:50, second by Burke, MC 7-0

- 10) Open Session (Discussion and/or Possible Action)
- a) Any necessary discussion or action related to closed session items
No action taken
- 11) Upcoming Meeting Agenda Requests
Trustee Avery – when trustees should recuse from voting on agenda items
President Kaschinske – bullying ordinance, EMS update and Junk ordinance
Trustee Boor – West Mill Street construction update
- 12) Adjournment
President Kaschinske adjourned the meeting at 6:53 pm

Approved 5/28/2019

Respectfully Submitted,



Natalie Megow
Clerk/Treasurer