



Meeting: **Village Board of Trustees**  
Place: **106 S. Main Street**  
Date: **Monday, May 14, 2018 @ 6:00 pm**  
Webpage: **www.poynette-wi.gov**

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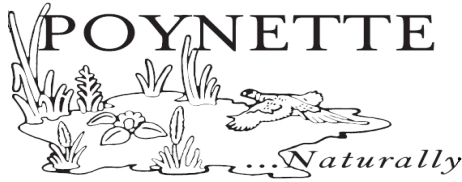
## MINUTES

- 1) Call to Order  
President Kaschinske called the meeting to order at 6:00 pm.
- 2) Pledge of Allegiance  
All rose for the Pledge of Allegiance
- 3) Roll Call  
Board Present: Fiore (arrived at 6:08), Burke, Kaschinske, Boor, Mueller and Avery  
Board Absent: None  
Staff Present: Administrator Shanks, Public Works Director Gorman, Police Chief Fisher and Clerk/Treasurer Megow
- 4) Introduction of Max Ripp, new Public Works Laborer who started on April 16, 2018
- 5) Presentation from Matt Shappell, Poynette School District Administrator
- 6) Interviews and possible appointment for Vacant Trustee Position  
Chris Polzer, Alan Ammerman, Amber Lesniak and Ashley Zembycki wrote letters of interest to the Board and were allowed to address the Board. Trustee Boor asked all the candidates why they did not run in April. Trustee Mueller asked all the candidates how long they have lived in the community. Trustee Avery commended all the candidates and suggested if they did not get on the Board, that they pursue an appointment to a committee or commission.  
  
Motion by President Kaschinske to appoint Chris Polzer, second by Boor, MC 5-1. Trustee Fiore opposed.
- 7) Public Comments – None
- 8) Staff, Trustee, and Consultant Reports
  - a) Administrator's Report  
On Friday, May 11, 2018, the Portage Daily Register wrote an article on our water utility rate study that was submitted to the PSC. The rates were incorrectly stated (11%) in the article. Administrator Shanks contacted the editor and they will write a correction.
  - b) Park and Recreation Commission Chair Report
  - c) Public Works Director Report  
Public Works Director stated the streets projects are on target to begin the week of May 21, 2018.
  - d) Police Chief Report  
Bike Rodeo on Saturday was a huge success. Tripled the attendance from last year. They gave out helmets, locks and 3 new bikes. The Arlington Bike Rodeo will be June 2<sup>nd</sup>.
  - e) Fire District Statements
  - f) Trustee Reports

- 9) Minutes for the Village Board meeting from April 23, 2018  
Motion by Avery to approve the minutes from the April 23, 2018 Village Board Meeting, second by Fiore, MC 6-0
- 10) Bank Statements thru April 30, 2018 and Vouchers dated thru May 10, 2018  
Motion by Burke to approve the Bank Statements thru April 30, 2018 and Vouchers dated thru May 10, 2018, second by Boor, MC 6-0
- 11) Open Session (Discussion and/or Possible Action)
  - a) Annual Commission and Committee Appointments by the Village President  
President Kaschinske made the following appointments:  
Terri Fiore to Board of Review as an alternate; Dave Hutchinson as Municipal Court Liaison; Dave Hutchinson as Woodland Ridge ADC Rep; Scott Gorman, Public Works Director as Noxious Weeds Commissioner; Tony Belay to Parks & Recreation Commission; Alan Ammerman to Planning Commission; Terri Fiore, Amy Branish and Amber Renee Frieden to the Ethics Board; Chris Polzer, Cameron Radewan and David Hutchinson to the Board of Appeals.
  - b) Review Solid Waste and Recycling Proposals  
Motion by Boor to direct staff to seek a contract with Advanced Disposal, second by Burke, MC 6-0
  - c) Electronic Communications and Information Systems Policy and Social Networking Policy  
Motion by Boor to approve the policy as written, second by Mueller, MC 6-0
  - d) Ordinance No. 2018-553: An Ordinance Relating to the Confidentiality of Information About Income and Expenses Requested by the Assessor in Property Assessment Matters in the Village of Poynette  
Motion by Burke to approve Ordinance No. 2018-553, second by Boor, MC 6-0
  - e) Operator's License for License Year July 1, 2017 to June 30, 2018
    - i) Amanda Zaring  
Motion by Fiore to approve an Operator's License for Amanda Zaring, second by Mueller, MC 6-0
    - ii) Raven Penland  
Motion by Fiore to approve an Operator's License for Raven Penland, second by Burke, MC 6-0
- 12) Closed Session (Discussion and/or Possible Action) - Attendance is limited to the governing body, necessary staff and other officers such as the Administrator, Clerk and Attorney and other persons whose presence is necessary for the business at hand.

*Under Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

*And*



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*Under Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

Motion by Boor to go into Closed Session at 7:10 pm, second by Burke.

Roll Call Vote: Fiore-Yes, Burke-Yes, Kaschinske-Yes, Boor-Yes, Mueller-Yes and Avery-Yes

- a) Consider Offers to Purchase for Parcel 529.04
- b) One Year Review of Village Administrator
- c) Review Compensation for Clerk/Treasurer
- d) Review Compensation for Public Works Employees

Motion by Burke to go into Open Session, second by Avery, MC 6-0

#### 12) Open Session (Discussion and/or Possible Action)

President Kaschinske called the Open Session Meeting to order at 7:55 pm.

- a) Any necessary discussion or action related to closed session items

12 (a) No Action

12 (b) Motion by Burke to place Martin Shanks at the three years of service mark for the Village vacation schedule effective May 1, 2018, second by Mueller, MC 6-0

12 (c) Motion by Fiore to set Natalie Megow's annual salary at \$56,000 effective immediately, second by Avery, MC 6-0

12(d) Motion by Fiore to provide Kermit Rhiner and Ron Moen \$150 gift certificates for exemplary performance during a time of short employees, second by Mueller, MC 3-2. Trustees Burke and Boor opposed.

- 13) Upcoming Meeting Agenda Requests  
No items were requested for future agenda requests

- 14) Adjournment  
President Kaschinske adjourned the meeting at 8:03 pm.

Approved 5/29/2018

Respectfully Submitted,

Natalie Megow  
Clerk/Treasurer