



Meeting: Committee of the Whole
Place: 106 South Main Street
Date: Tuesday, May 28, 2019 @ 6:00 pm
Webpage: www.poynette-wi.gov

MINUTES

- 1) Call to Order
President Kaschinske called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance
All rose for the Pledge of Allegiance
- 3) Roll Call
Board Present: Boor, Kaschinske, Polzer, Stronach and Avery
Board Absent: Fiore (prior excuse) and Burke (prior excuse)
Staff Present: Public Works Director Gorman, Police Chief Fisher, Attorney Hughes, Administrator Shanks and Clerk/Treasurer Megow
- 4) Minutes for the Committee of the Whole from April 22, 2019
Motion by Boor to approve the Minutes for the Committee of the Whole from April 22, 2019, second by Polzer, MC 5-0
- 5) Business (Discussion)
 - a) Update on the status of Poynette/Dekorra EMS
EMS Director, Amber Hahn, was present to update the Board with EMS numbers. The amount billed is up 8% versus 1 year ago. 11 licenses coming on board in the next few weeks. There are 35 people on the roster. Budget request for 2020 is an increase of \$42,900 which would be split among the three municipalities.
 - b) Review Village Code Title V Chapter 4.02(5) Regulation of Noise by Animals
Trustee Burke asked for this to be on the agenda. People with issues need to make a complaint to the Police Department. The Police Department's current policy is to give a warning and on the second violation, a ticket is issued. The Board agreed that the ordinance is well written and doesn't need to be changed.
 - c) Review Village Code Related to Travel Trailers and Recreational Vehicles
Trustee Burke asked for this to be on the agenda. There is conflict within the ordinance. One area says 14 days and in another area of the ordinance it states 90 days. The Board directed Administrator Shanks to draft a new ordinance to clean it up. Chief Fisher suggested some kind of permit if there is a long-term situation.
 - d) Review Village Code Title V Chapter 4.025 Nuisance: Regulation of Junk Accumulation
President Kaschinske asked for this to be on the agenda. Chief Fisher described the process the police department goes thru when there is a violation. Commercial properties have different guidelines than residential properties. Chief Fisher will work with Administrator Shanks on issues within the village.

- e) **Review Village-Owned Property**
Trustee Avery asked for this item to be on the agenda. Mr. Avery would specifically like the vacant park on South Street that is land locked and the old water tower lot to be addressed on a future agenda. Trustee Boor would like the village to work on the future right of way street that would connect the West Ridge subdivision. Currently, the Village only owns the western half of the street.
 - f) **Volunteer Recognition Policy**
Trustee Polzer asked for this item to be on the agenda. The purpose is to recognize people and motivate others to volunteer. Trustee Polzer would like the person to be someone who volunteers and is not compensated in any monetary way. Administrator Shanks suggested adding some rules such as the contribution has to have made a difference within the Village of Poynette. The question came up as to what if the volunteer is not a village resident but is from one of the surrounding townships. Trustee Polzer will draft some rules and hand off to Administrator Shanks.
 - g) **Update on Employee Handbook Changes**
Administrator Shanks stated the majority of the changes were taking things out that didn't make sense, clarifying things, formatting and grammar. Mr. Shanks would like the board to give their comments. Staff is also reviewing. Mr. Shanks is looking to get the final approval later this summer.
 - h) **Review Water Utility Back Bills for Public Service Commission Action Plan**
The Board agreed that the letter was well written. President Kaschinske would like the press to interview Administrator Shanks or have the press do an article about it. Administrator Shanks will reach out to the press. The Board agreed that the letter needs to be sent out ahead of the back bills. The Board also agreed that residents could have up to a year to pay the back billing.
- 6) **Adjournment**
President Kaschinske adjourned the meeting at 6:57 pm.

Approved 6/24/2019

Respectfully Submitted,


Clerk/Treasurer