

Meeting: **Board of Review**

Place: **106 S. Main St.**

Date: **Thursday, June 4, 2020 at 4:00 p.m.**

Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

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## **MINUTES**

1. Call Board of Review to order by Clerk  
The Board of Review was called to order by Clerk/Treasurer Megow at 4:00 pm
2. Roll Call  
Board Present: Mueller, Kaschinske, Stronach and Burke  
Staff Present: Assessors Bill Gaber and Tyler Mitchler and Clerk/Treasurer Megow
3. Confirmation of appropriate Board of Review and Open Meetings notices  
Clerk/Treasurer Megow stated Notices were posted on 4/22/2020 in five places (2 at Village Hall, Village Website, Library and Post Office) and published in the 4/30/2020 edition of the Poynette Press.
4. Select a Chairperson for Board of Review  
Motion by Kaschinske to nominate Burke for Chairperson, second by Stronach, MC 4-0
5. Select a Vice-Chairperson for Board of Review  
Motion by Kaschinske to nominate Stronach for Vice-Chairperson, second by Burke, MC 4-0
6. Verify that a member has met the mandatory training requirements  
Clerk/Treasurer Megow attended training on 3/12/2020 and has met the mandatory training requirements. President Kaschinske viewed the DVD training.
7. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law, Sec 70.47(7)(af)  
Clerk/Treasurer Megow provided a copy of the Village Ordinance No. 2018-553
8. Review of new laws  
Village Assessors explained there weren't any new laws although there are new Covid-19 posting requirements.
9. Receipt of the 2020 Assessment Roll by clerk from the Assessor
  - a. Examine the roll  
Assessor Gaber presented the 2020 Assessment Roll to Clerk/Treasurer Megow
  - b. Correct description or calculation errors  
None

c. Add omitted property

None

d. Eliminate double assessed property

None

10. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.)

None

11. Discussion/Action – Verify with Assessor that open book changes are included in the assessment roll

None

12. Review Notices of Intent to File Objection

None

13. Hear/Schedule any case that appears within the two (2) hours scheduled

None

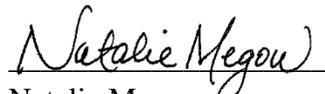
14. Consider/act on scheduling additional Board of Review Date(s)

N/A

15. Adjourn (to future date if necessary)

Chairperson Burke adjourned the meeting at 6:00 pm

Respectfully Submitted,

  
Natalie Megow