



Meeting: **Board of Review**

Place: **106 S. Main St.**

Date: **Tuesday, June 5, 2018 at 4:00 p.m.**

Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

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## MINUTES

1. Call Board of Review to order by Clerk  
Clerk Megow called the Board of Review to order at 4:00 pm.
2. Roll Call  
Board Present: Avery, Mueller, Kaschinske, Fiore  
Staff Present: Clerk/Treasurer Megow and Assessor Wayne Koehler
3. Confirmation of appropriate Board of Review and Open Meetings notices  
Clerk Megow confirmed that the Board of Review Notice was published in the May 3, 2018 Poynette Press and posted in 4 locations on April 13, 2018
4. Nominations for Chair  
Kaschinske nominated Mueller for Chair, second by Avery, MC 4-0
5. Nominations for Vice Chair  
Fiore nominated Avery for Vice Chair, second by Kaschinske, MC 4-0
6. Verify that a member has met the mandatory training requirements  
Clerk Megow verified that Mueller and Megow attended Board of Review training on April 11, 2018 and the affidavit was filed with the Department of Revenue.
7. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law, Sec 70.47(7)(af)  
Clerk Megow presented Assessor Wayne Koehler with a copy of Ordinance 2018-553
8. Receive 2018 Assessment Roll  
Assessor Koehler presented Clerk Megow with the 2018 Assessment Roll.
9. Hear/Schedule any case that appears within the two (2) hours scheduled  
None
10. Adjournment  
Chair Mueller adjourned the Board of Review at 6:00 pm.

Respectfully Submitted,

Natalie Megow  
Clerk/Treasurer