



**Meeting:** Parks & Recreation Commission  
**Place:** 106 S. Main Street  
**Date:** June 5, 2019 at 6:00 P.M.  
**Webpage:** www.poynette-wi.gov

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## MINUTES

- 1) Call to Order/Roll Call  
Chair Tomlinson called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance  
All Rose for the Pledge of Allegiance  
  
Roll Call  
Board Present: Belay, Nooyen, Golueke, Peters, Polzer and Tomlinson  
Board Absent: Maier (prior excuse)  
Staff Present: Clerk/Treasurer Megow
- 3) Approval of Minutes from May 1, 2019  
Motion by Polzer to approve the Minutes from May 1, 2019, second by Golueke, MC 6-0
- 4) Approval of Minutes from May 18, 2019  
Motion by Belay to approve the Minutes from May 18, 2019, second by Nooyen, MC 6-0
- 5) Public Communications and Comments  
Jim Nelsen – 312 N. Franklin St. – Mr. Nelson would like to set up a tent, a cooking area and some other Boy Scout demonstrations prior to Movies in the Park. This is an agenda item so it will be discussed later.
- 6) Staff, Commission Member and Consultant Reports  
Chair Tomlinson stated the Poynette Wellness Group is looking at Colby Park to do their yoga. We don't charge for the use. Youth baseball Organization is installing a batting cage at the Pauquette Park at their own cost.
- 7) Business (Discussion/Possible Action)
  - a) Boy Scout Activities during Movies in the Park  
Jim Nelsen from the Boy Scouts explained his plan is to put up a tent and a cooking space. He would like to start early enough, approximately 5 pm, so that everything would be cleaned up prior to the movie. The Funflicks people will arrive around 7:30 pm and will play a Boy Scout promo until the start of the movie. Paul Golueke will post something on Facebook. Jill Nooyen gave him a flyer she already had made up to use.
  - b) Request to Use Columbia Park for Family Reunion  
Mr. Penza is a Village resident who requested permission to set up a volleyball net and a tent in Columbia Park for a family reunion. The Commissioners commended Mr. Penza for asking ahead for permission. The Board would like Administrator Shanks to write a letter to Mr. Penza with general guidelines regarding clean up, respect to the general public and his neighbors. There is also going to be the installation of the swing set purchased at the end of 2018. The Board recommended that Administrator Shanks include the location of the swing set in the letter.  
  
Motion by Polzer to grant Mr. Penza's request, second by Peters, MC 6-0

- c) Resolution No. PR-2019-03 Recommending Approval of a Location, Design and Improvements for a Dog Park in Jamieson Park

Grant Mueller stated he moved the perimeter of the location 20 yards further into the woods. He asked for Public Works to help in clearing some of the area. Commissioner Belay asked about the materials and fencing. He would like to see commercial grade materials used that would meet the standards of the Village and be aesthetically pleasing. A fence permit would need to be applied for by Grant Mueller. Fencing material was discussed. It was agreed that minimum requirements would be to use the thickest gauge of fencing possible and the gate would need to be chain link. Chairman Tomlinson will speak with Public Works to see if they can help with the clearing of brush.

Motion by Polzer to approve Resolution No. PR-2019-03, second by Peters, MC 5-1, Belay opposed.

- d) Dog Park Policy  
Commissioner Polzer believes we should have a clear, written policy. Commissioners Polzer and Nooyen will work together as Grant Mueller may already have some of the research done.

- e) Resolution No. PR-2019-04 Recommending Budget Amendment for Contribution to Pauquette Park Dugout Project

The Commission discussed the Pauquette Park Dugout Project. The entire project cost is around \$80,000. Chairman Tomlinson has been working with other organizations to fund raise. There was \$13,000 put aside for a t-ball field that doesn't look like it will happen since there is going to be a new t-ball field with the new Elementary school. Chair Tomlinson read a statement from Commissioner Maier who was unable to attend the meeting. Mr. Maier was in favor of the reallocation of the funds.

Motion by Polzer to approve Resolution No. PR-2019-04, second by Nooyen, MC 6-0

- f) Resolution No. PR-2019-05 Recommending the 2020-2024 Parks Capital Improvement Plan

Motion by Polzer to approve Resolution No. PR-2019-05, second by Peters, MC 6-0

- g) Movies in the Park  
Public Works will move the popcorn popper down to the concession stand. Davy Tomlinson will come down late and help close-up. Paul Golueke will be there around 6 pm to start the popcorn. Chris Polzer, his wife, Jill Nooyen and Justin Peters will also help.

- 8) Upcoming Meeting Agenda Requests  
It was decided to cancel the July Parks meeting due to the holiday in the middle of the week.  
Dog Park Policy  
Dugout Project

- 9) Adjournment  
Chair Tomlinson adjourned the meeting at 7:19 pm.

Approved 8/7/2019

Respectfully Submitted,

  
Natalie Megow

Clerk/Treasurer