



Meeting: **Parks & Recreation Commission**  
Place: **106 S. Main St.**  
Date: **June 6, 2018 at 6:00 P.M.**  
Webpage: **<http://www.poynette-wi.gov>**

## **APPROVED MINUTES**

### 1. Call to Order/Roll Call

Chair Tomlinson called the meeting to order at 6:01p.m.

Members Present: Chair Tomlinson, Belay, Golueke, Peters, and Polzer.

Members Absent: Nooyen and Maier

Staff Present: Village Administrator Martin Shanks, and Deputy Clerk/Deputy Treasurer Kilen.

### 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

### 3. Approval of Minutes

Motion by Golueke to approve the May 9, 2018 Park Minutes, seconded by Peters, MC 4-0-1, Polzer abstained.

### 4. Public Communications and Comment:

None.

### 5. Staff, Commission Member and Consultant Reports:

Commissioner Polzer wanted to compliment Public Works on how nice our parks look especially Valley View. Deputy Clerk Kilen informed the commissioners a Message Board was purchased for the Pauquette Park Concession Stand to help let the public know about current events at the Park.

### 6. Business (Discussion/Possible Action)

#### a. Jamieson Park Master Plan and Related Improvements:

Eagle Scout, Grant Mueller presented more details on the Location he would like to see the Dog Park built. Mueller will work on fund raising to hopefully cover the cost of fencing materials. Members also brought up there will be a need for designated parking at the dog park. Members would also like to see the Master Plan Proposal for Jamieson Park by Village Planner Roffers before moving forward on any project. Along with the Jamieson Master Plan an Official Engineering Cost Report will be proposed. Village Administrator Shanks stated once the Master Plan is in place the Hope is to get a Grant for Property Acquisition and Trail Connection.

#### b. Movies in the Park:

The Parks Department ordered the Combo Packs of Popcorn and the consensus was to next time order things individually. Staffing and supplies are set for the Friday July 6, 2018 Paddington 2 Movie in the Park.

c. 2019 -2023 Capital Improvement Plan:

Village Administrator Shanks submitted background information of what a Capital Improvement item is considered, the 2019 annual budget timeline schedule and the Parks Five Year Capital Plan Requests. After Administrator Shanks explained in detail the spread sheet of what each park would like to see happen along with the year it is hopeful to be accomplished or at least budgeted and begun, Park Commissioner Peters made a motion to recommend the Parks Five Year Capital Plan Chart be sent to Village Board for approval, seconded by Belay, MC 5-0.

7. Upcoming Meeting Agenda Requests:

The Regular July 2018 Meeting is Canceled.

The next Parks Meeting will be August 1, 2018 and the agenda items are the 2019 Budget and Jamieson Park Master Plan.

8. Adjournment

Chair Tomlinson adjourned the meeting at 6:43 p.m.

Approved 8/1/2018

Respectfully Submitted,

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Susan M. Kilen

Deputy Clerk/Deputy Treasurer