



Meeting: **Village Board of Trustees**
Place: **106 S. Main Street; Board Room**
Date: **Monday, August 12, 2019 @ 6:00 pm**
Webpage: www.poynette-wi.gov

MINUTES

- 1) Call to Order
President Kaschinske called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance
All rose for the Pledge of Allegiance
- 3) Roll Call
Board Present: Fiore, Burke, Boor, Kaschinske, Polzer, Stronach and Avery (arrived at 6:02 pm)
Board Absent: None
Staff Present: Public Works Director Gorman, Police Chief Fisher, Attorney Hughes, Administrator Shanks and Clerk/Treasurer Megow
- 4) Public Comments
Dan Mueller – 309 S. Lincoln Street
Mr. Mueller chose not to speak.
- 5) Staff, Trustee, and Consultant Reports
 - a) Administrator's Report
President Kaschinske recognized the donation from the Prairie Thunder Cloggers for use of the Civic Hall. Administrator Shanks reminded the Board there will be a sidewalk informational meeting at 5:30 pm on August 26th. Kory Anderson from General Engineering will be in attendance to present the project and answer questions. A public hearing will be held during the COW at 6:00 pm so residents can express their opinions and thoughts.
 - b) Park and Recreation Commission Chair Report
President Kaschinske reported that the dog park construction in Jamieson Park has begun.
 - c) Public Works Director Report
PW Director Gorman reported that we will be looking for a new wastewater treatment plant operator at the beginning of the year. This will be on the next COW agenda.
 - d) Police Chief Report
Chief Fisher has extended an offer to a candidate to fill the open officer position. Background checks are being done at this time. The 2012 Impala squad car has developed transmission problems. We have three options: we can do nothing and it will eventually fail, replace transmission shift solenoid or replace the entire transmission. The board will need to discuss as the replacement vehicle has been taken out of the 2020 budget. The street dance went well. There were no issues and the street was opened by 1 am.

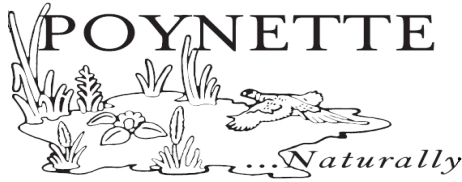
- e) Fire Commission Statements
 - f) Trustee Reports – Trustee Polzer to provide update on Crime Stoppers
Trustee Polzer explained that Crime Stoppers will be holding monthly meetings around the county. The August monthly meeting will be held in Columbus. Trustee Polzer thanked Chief Fisher for his presentation and support.
- 6) Minutes for the Village Board meeting from July 22, 2019
Motion by Burke to approve Minutes for the Village Board meeting from July 22, 2019, second by Stronach, MC 7-0
- 7) Bank Statements thru July 31, 2019 and Vouchers dated through August 8, 2019
Motion by Fiore to approve the Bank Statements thru July 31, 2019 and Vouchers dated through August 8, 2019, second by Avery, MC 7-0
- 8) Open Session Business (Discussion and/or Possible Action)
- a) 2020-2024 Capital Improvement Plan
 - i) Presentation of 2020-2024 Capital Planning & Utilities Long Range Cash Flow Analyses from Ehlers
Greg Johnson, from Ehlers was in attendance and presented the 2020-2024 Capital Planning & Utilities Long Range Cash Flow Analyses and answered questions from the Board.
 - ii) Resolution No. 19-1204 Adopting the 2020-2024 Capital Improvement Plan
Motion by Avery to approve Resolution No. 19-1204, second by Burke, MC 6-1, Boor opposed.
 - b) Amendment to the Village of Poynette Comprehensive Plan
 - i) Public Hearing

President Kaschinske opened the Public Hearing at 6:21 pm

No one spoke at the Public Hearing.

President Kaschinske closed the Public Hearing at 6:22 pm
 - ii) Ordinance No. 2019-570 Adopting an Amendment to the Village of Poynette Comprehensive Plan
Motion by Burke to approve Ordinance No. 2019-570, second by Boor, MC 7-0
 - c) Resolution No. 19-1205 Pay Application #1 for the West Mill Street Utility & Street Improvement Project in the Amount of \$208,145

The project is on time and there have not been any change orders.
Motion by Boor to approve Resolution No. 19-1205, second by Burke, MC 7-0
 - d) Resolution No. 19-1206 Volunteer Recognition Policy
Motion by Polzer to approve Resolution No. 19-1206, second by Stronach, MC 7-0



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- e) Resolution No. 19-1207 Existing Employer Update Resolution for Wisconsin Public Employers' Group Health Insurance Program
Motion by Avery to approve Resolution No. 19-1207, second by Polzer, MC 7-0
- f) Resolution No. 19-1208 Encroachment License Agreement with Iceberg Holdings LLC
Motion by Boor to approve Resolution No. 19-1208, second by Polzer, MC 7-0
- g) Resolution No. 19-1209 Adoption of Urban Forestry Plan & Tree Inventory Analysis
Motion by Fiore to approve Resolution No. 19-1209, second by Stronach, MC 7-0
- h) Operator's License for Year July 1, 2019 to June 30, 2020
 - i) Diane K. Johnson
Motion by Burke to approve Diane K. Johnson's Operator's License, second by Stronach, MC 7-0
 - ii) Todd R. Behrmann
Motion by Burke to approve Todd R. Behrmann's Operator's License, second by Polzer, MC 7-0
 - iii) Bailey Geisser
Motion by Stronach to approve Bailey Geisser's Operator's License, second by Burke, MC 7-0
- i) Consider Sale of Lot 87
Becky Schutz was in attendance to explain her plans with Lot 87 if she were to purchase it. She has an accepted offer with Ron Nelson for the purchase of his property to the south of Lot 87. That purchase is contingent on the purchase of Lot 87. The Nelson building would have a 1-bedroom apartment in the back with a store front on Main Street. She hopes to conjoin the two pieces of property to make a better more useful property on Main Street.
- 9) Closed Session (Discussion and/or Possible Action) - Attendance is limited to the governing body, necessary staff and other officers such as the Administrator, Clerk and Attorney and other persons whose presence is necessary for the business at hand.

Under Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Boor to go into Closed Session at 6:43 pm.

Roll Call Vote: Fiore-Yes, Burke-Yes, Boor-Yes, Avery-Yes, Stronach-Yes, Polzer-Yes and Kaschinske-Yes

- a) Consideration of terms for sale of lot 87

Motion by Burke to go into Open Session, second by Stronach, MC 7-0 at 6:54 pm.

- 10) Open Session (Discussion and/or Possible Action)
 - a) Any necessary discussion or action related to closed session items
Attorney Hughes stated that the Board was excited to counter an offer to tighten the language and provisions of the original offer. The purchase price will not be part of that. Administrator Shanks and Attorney Hughes will work with Ms. Schutz over the next week to finalize an offer. The Board will have a special meeting next Tuesday, August 20th at 5:45 pm to approve the offer.
- 11) Upcoming Meeting Agenda Requests
Trustee Boor – would like to talk about locally sourcing our trees for any future bids on projects
- 12) Adjournment
President Kaschinske adjourned the meeting at 7:04 pm

Approved 8/26/2019

Respectfully Submitted,



Natalie Megow
Clerk/Treasurer