



Meeting: **Village Board of Trustees**
Place: **106 S. Main Street**
Date: **Monday, August 13, 2018 @ 6:00 pm**
Webpage: **www.poynette-wi.gov**

MINUTES

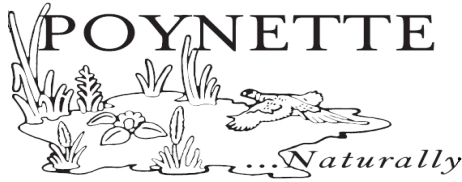
- 1) Call to Order
President Kaschinske called the meeting to order at 6:00 pm.
- 2) Pledge of Allegiance
All rose for the Pledge of Allegiance
- 3) Roll Call
Board Present: Fiore, Burke (arrived at 6:05 pm), Boor, Kaschinske, Polzer, Mueller and Avery
Board Absent: None
Staff Present: Public Works Director Gorman, Police Chief Fisher, Village Attorney Hughes, Administrator Shanks, Village Engineer Anderson and Clerk/Treasurer Megow
- 4) Public Comments – None
- 5) Introduction of Police Officer Scott Anderson
Officer Anderson started with the Village on July 17, 2018
- 6) Presentation on Fall Referendum from Matt Shappell, School District of Poynette Administrator
The Referendum question asking for \$28,385,000 for a new K-4 Elementary School that will also address district wide building infrastructure and a secure entrance to the high school will be on the November 6, 2018 ballot was presented by Matt Shappell.
- 7) Staff, Trustee, and Consultant Reports
 - a) Administrator's Report
The Cohen house was razed on August 9th and 10th.
 - b) Park and Recreation Commission Chair Report
 - c) Public Works Director Report
Trustee Mueller asked whether the trail system should come out of the park's budget exclusively or whether a portion should be coming out of the Public Work's budget.
Trustee Fiore stated the corner of Main and Washington is dark due to the removal of a couple of street lights to make room for the new crossing lights. PW Director Gorman stated they could increase the wattage in the street lights next to the new crossing lights to see if that helps.
 - d) Police Chief Report
Trustee Fiore asked if the Police Department has a drug task force. Chief Fisher explained that they are a part of the County's drug task force.
 - e) Fire District Statements
 - f) Trustee Reports
None
- 8) Minutes for the Village Board meeting from July 23, 2018
Motion by Fiore to approve the July 23, 2018 Village Board meeting minutes, second by Polzer, MC 7-0
- 9) Bank Statements thru July 31, 2018 and Vouchers dated thru August 9, 2018
Motion by Burke to approve the July 31, 2018 bank statements and vouchers dated thru August 9, 2018, second by Polzer, MC 7-0
- 10) Open Session (Discussion and/or Possible Action)
 - a) Presentation from Ehlers on Financial Management Planning Activities

Greg Johnson from Ehlers was on hand to present on the Long-Range Capital Financing Plan and Debt Analysis. Brian Roemer from Ehlers was on hand to present on the Sewer, Water and Stormwater Utility rate studies.

- i) Long Range Capital Financing Plan
 - ii) Debt Analysis
 - iii) Sewer Utility Rate Study
 - iv) Water Utility Rate Study
 - v) Stormwater Utility Cash Flow Analysis
 - vi) Financial Policy Recommendations
- b) 2019 Legacy Drive Extension
Trustees Boor suggested waiting on Legacy Drive until after the school referendum is decided. Trustee Burke suggested the Legacy Drive development should stand on its own and not be dependent on the school referendum. The Board decided not to move forward with the Legacy Drive Extension at this time.
- c) 2018 Street and Utility Projects
- i) Update on Projects
Engineer Anderson stated that Pearl, Hudson and Tomlinson is in the final stages. East Mill has had delays due to weather and the railroad permit. The underground infrastructure is completed. It is anticipated that the first week of September East Mill will be done.
 - ii) Pay Application #1 for Pearl, Hudson, Tomlinson Utility & Sewer Improvement Project for \$511,012.21
Motion by Polzer to pay Application #1, second by Boor, MC 7-0
 - iii) Pay Application #2 for E Mill Street Utility & Sewer Improvement Project for \$105,198.78
Motion by Fiore to pay Application #2, second by Avery, MC 7-0
 - iv) Change Order #2 for E Mill Street Utility & Street Improvement Project for \$7,226.00
Motion by Boor to approve Change Order #2, second by Fiore, MC 6-1 Avery Opposed.
- d) Resolution 18-1143 Resolution Adopting the 2019-2023 Capital Improvement Plan (Possible Action)

Motion by Mueller to approve Resolution 18-1143 with the removal of the Legacy Drive extension project, second by Boor, MC 7-0
- e) Operator's License for License Year July 1, 2018 to June 30, 2019
- i) Daquiri L. Garcia Almeda
Motion by Boor to approve an Operator's License for Daquiri L. Garcia Almeda, second by Polzer, MC 7-0
 - ii) Taylor J. Blomgren
 - iii) Kristine C. Childs
 - iv) Lisa K. Meicher
Motion by Fiore to approve Operator's Licenses for Taylor J. Blomgren, Kristine C. Childs and Lisa K. Meicher, second by Mueller, MC 7-0
- f) Resolution 18-1144 Resolution to Approve a Privilege in Right-Of-Way Permit for Woodland Ridge Homeowners Association, Inc.

Attorney Hughes explained that the Association would have requirements with the Privilege in the Right-Of-Way. He also explained that the Village could revoke the Privilege at any time and make the HOA remove it.



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Motion by Kaschinske to approve Resolution 18-1144 to include a provision of right of way with no permit fees and no bonds requirements and to include the 2 contingencies before the privilege is granted, the zoning administrator has to complete the standard Village sign permitting process and the HOA will need to pay all attorney's fees, second by Boor, MC 7-0

g) Ordinance No. 2018-558 Amending Title II Chapter 2.05 Use of Village Streets and Parks for Special Events
Motion by Fiore to approve Ordinance No. 2018-558, second by Boor, MC 7-0

h) Resolution No. 18-1142 Resolution to Update the Village of Poynette Fee Schedule for Special Event Permits
Motion by Fiore to approve Resolution No. 18-1142, second by Boor, MC 7-0

11) Closed Session (Discussion and/or Possible Action) - Attendance is limited to the governing body, necessary staff and other officers such as the Administrator, Clerk and Attorney and other persons whose presence is necessary for the business at hand.

Under Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Boor to go into Closed Session, second by Avery

Roll Call Vote: Fiore-Yes, Burke-Yes, Boor-Yes, Kaschinske-Yes, Polzer-Yes, Mueller-Yes and Avery-Yes

a) Offer to Purchase Agreement for Parcel 529.04

Motion by Fiore to go back into Open Session, second by Burke, MC 7-0

12) Open Session (Discussion and/or Possible Action)

a) Any necessary discussion or action related to closed session items

Motion by Boor to authorize the Village President and Village Clerk to execute the offer to purchase lot 529.04 and related documents and to close the transaction on the following conditions:

1. Binding acceptance date and other dates shall be acceptable to the Village President and Village Administrator.
2. The date by which the conditional use permit is be issued shall be acceptable to the Village President and Village Administrator.

Second by Polzer, MC 6-0, Mueller abstain.

13) Upcoming Meeting Agenda Requests
None

14) Adjournment
President Kaschinske adjourned the meeting at 8:40 pm.

Approved 8/27/2018

Respectfully Submitted,

Natalie Megow

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Clerk/Treasurer