



**Meeting:** Village Board of Trustees  
**Place:** 106 South Main Street  
**Date:** Monday, August 24<sup>th</sup>, 2020  
Immediately following the Committee of the Whole  
**Webpage:** [www.poynette-wi.gov](http://www.poynette-wi.gov)

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## MINUTES

- 1) Call to Order  
President Kaschinske called the meeting to order at 7: pm
- 2) Roll Call  
Board Present: Boor, Kaschinske, Polzer, Stronach and Burke  
Board Absent: Fiore (excused) and Mueller (excused)  
Staff Present: Public Works Director Gorman, Police Chief Fisher, Library Director Bailey, Village Attorney Hughes, Administrator Shanks and Clerk/Treasurer Megow
- 3) Public Comments  
None
- 4) Reports from Village Staff, Committees, and Consultants
  - a) Village Administrator's Report  
Administrator Shanks asked the board to encourage absentee voting to residents.
  - b) Library Director's Report  
Library Director Bailey reported that circulation is increasing.
  - c) Trustee Reports  
President Kaschinske reported on the Plan Commission meeting from Tuesday, August 18, 2020 and the Fire Commission meeting on Wednesday, August 19, 2020. There will be an all-district board Fire Commission meeting on Tuesday, September 15, 2020 at 7 pm at the Fire Station.
- 5) Minutes for the Village Board meeting from August 10, 2020  
Motion by Stronach to approve the Minutes for the Village Board meeting from August 10, 2020, second by Polzer, MC 5-0
- 6) Vouchers dated through August 20, 2020  
Motion by Burke to approve Vouchers dated through August 20, 2020, second by Stronach, MC 5-0
- 7) Open Session (Discussion and/or Possible Action)
  - a) Resolution No. 20-1278 Adopting the 2021 - 2025 Capital Improvement Plan  
Motion by Burke to approve Resolution No. 20-1278, second by Stronach, MC 5-0
  - b) Resolution No. 20-1279 Approving Snowmobile Routes in the Village of Poynette  
Motion by Polzer to approve Resolution No. 20-1279, second by Burke, MC 5-0
  - c) Resolution No. 20-1280 A Resolution Exempting the Village of Poynette from Paying Columbia County Library Tax in 2021  
Motion by Burke to approve Resolution No. 20-1280, second by Polzer, MC 5-0
  - d) Ordinance No. 2020-579 Amending Title III, Chapter 2 of the Municipal Code by revising standards and zoning districts for tourist rooming houses and repealing Section 2.4.09(2)(1) regarding performance standards for detached accessory structures for residential use  
Motion by Burke to approve Ordinance No. 2020-579, second by Stronach, MC 5-0

- e) Ordinance No. 2020-580 Amending the Official Zoning Map to establish zoning for Lot 1 of CSM #1126 to B-2 Highway Commercial  
Motion by Polzer to approve Ordinance No. 2020-580, second by Stronach, MC 5-0

- 8) Closed Session (Discussion and/or Possible Action) - Attendance is limited to the governing body, necessary staff and other officers such as the Administrator, Clerk, and Attorney and other persons whose presence is necessary for the business at hand.

*Under Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

*and*

*Under Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*

Motion by Kaschinske to go into Closed Session at 7:27 pm, second by Stronach, MC 5-0

Roll Call Vote: Boor – Yes, Kaschinske – Yes, Polzer – Yes, Stronach – Yes and Burke - Yes

- a) Review Results of Annual Employee Performance Evaluations
- b) Annual Performance Evaluation for Village Administrator
- c) Strategy for sale of Village-owned properties (tax parcels #8 and #529.04)

Motion by Kaschinske to go into Open Session at 8:00 pm, second by Polzer, MC 5-0

- 9) Open Session (Discussion and/or Possible Action)
  - a) Resolution No. 20-1281 Employment Agreement between the Village of Poynette and Martin Shanks  
Motion by Polzer to approve resolution No. 20-1281, second by Stronach, MC 5-0
  - b) Any necessary discussion or action related to closed session items  
Motion by Polzer to provide Administrator shanks a \$750 performance bonus to be paid on the first paycheck of 2021, second by Stronach, MC 5-0

- 10) Upcoming Meeting Agenda Requests  
None

- 11) Adjournment  
President Kaschinske adjourned the meeting at 8:04 pm

Approved 9/14/2020

Respectfully Submitted,

  
Natalie Megow  
Clerk/Treasurer