

Meeting: **Village Board of Trustees**
Place: **106 S. Main Street; Board Room**
Date: **Monday, September 14th, 2020 @ 6:00 pm**
Webpage: **www.poynette-wi.gov**

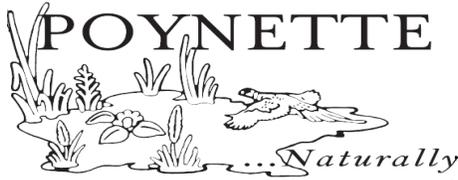
MINUTES

- 1) Call to Order
President Kaschinske called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance
All rose for the Pledge of Allegiance
- 3) Roll Call
Board Present: Fiore, Mueller, Boor, Kaschinske, Polzer, Stronach and Burke
Board Absent: None
Staff Present: Public Works Director Gorman, Police Chief Fisher, Attorney Hughes, Administrator Shanks and Clerk/Treasurer Megow
- 4) Presentation of the 2020 Volunteer of the Year Award to Ruth Ann and Melvin Waugh
Trustee Polzer presented the 2020 Volunteer of the Year Award
- 5) Public Comments
Sallie Spees – 207 Hillside Terrace, Poynette, WI
Ms. Spees spoke about pedestrian safety. She feels strongly that we need sidewalks on Colby.
- 6) Reports from Village Staff, Committees and Consultants
 - a) Village Administrator Report
Administrator Shanks reminded the board the Joint Fire District meeting regarding the budget is scheduled for Tuesday, September 15th at 7 pm at the Fire Station. He also stated Max Ripp has left the Public Works Department. The position has been advertised.
 - b) Chief of Police Report
Chief Fisher stated they have been stopping traffic at the new intersection at North and Main Streets and giving people warnings. He also stated they had a very successful school drive this year.
 - c) Director of Public Works Report
Public Works Director Gorman stated the volume of sludge hauled out of the sewer storage tanks decreased this year.
 - d) Park and Recreation Commission Chair Report
Parks Commission Chair Tomlinson stated they are going to try the new LED movie next year. They will be able to start the movie earlier and therefore have an earlier end time for the younger children.
 - e) Poynette/Dekorrra Fire Commission Financial Statements and Report
 - f) Trustee Reports
President Kaschinske attended a closed Fire Commission meeting last Wednesday, September 9th.

- 7) Minutes for the Village Board Meeting from August 24, 2020
Motion by Burke to approve Minutes for the Village Board Meeting from August 24, 2020, second by Stronach, MC 7-0
- 8) Bank Statements through August 31, 2020 and Vouchers dated through September 10, 2020
Motion by Stronach to approve Bank Statements through August 31, 2020 and Vouchers dated through September 10, 2020, second by Polzer, MC 7-0
- 9) Open Session Business (Discussion and/or Possible Action)
 - a) Resolution No. 20-1282 Adopting Revisions to the Employee Handbook
Motion by Burke to approve Resolution No. 20-1282, second by Boor, MC 7-0
 - b) Resolution No. 20-1283 Vacant Land Listing Contracts – Exclusive Right to Sell with Amy Skaar, Century 21 Affiliated, for Tax Parcel ID Numbers 8 and 529.04
Motion by Stronach to approve Resolution No. 20-1283, second by Polzer, MC 7-0
 - c) Resolution No. 20-1284 Waiving Late Payment Charges for Water, Sewer, Stormwater, and Solid Waste Utility Customers for 3rd Quarter Billing

Administrator Shanks explained a letter will be sent with the 3rd Quarter billing to all customers. Late fees will be assessed starting on 4th quarter bills.

Motion by Boor to approve Resolution No. 20-1284, second by Burke, MC 7-0
 - d) Resolution No. 20-1285 Approving Engineering Plans for the North/South Trail and Authorizing the Village Engineer to Complete Project Bidding for 2021 Construction
Motion by Boor to approve Resolution No. 20-1285, second by Stronach, MC 7-0
 - e) Ordinance No. 2020-581 An Ordinance Amending Title I, Chapter 6, Section 6.09 regarding Police Department Records Retention Schedule
Motion by Boor to approve Ordinance No. 2020-581, second by Stronach, MC 7-0
 - f) Resolution No. 20-1286 Adopting the Police Department Records Retention Schedule
Motion by Boor to approve Resolution No. 20-1286, second by Polzer, MC 7-0
 - g) Resolution No. 20-1287 Special Event Permit for Karben4 Brewery LLC Drive-Thru Taproom in Pauquette Park and Village Hall Parking Lots for October 7, 2020
Motion by Stronach to approve Resolution 20-1287, second by Boor, MC 7-0
 - h) Resolution No. 20-1288 Adopt the 2020 Columbia County All Hazard Mitigation Plan
Motion by Burke to approve Resolution No. 20-1288, second by Polzer, MC 7-0
 - i) Resolution No. 20-1289 Special Event Permit and Temporary Class B Fermented Malt Beverage and Wine License to Poynette-Dekorrra Fire Department for First Responders Cornhole Tournament in Pauquette Park on October 10, 2020
Motion by Stronach to approve Resolution No. 20-1289, second by Polzer, MC 7-0
 - j) Review Request for Pedestrian Safety Measures near the Poynette Elementary School
Chief Fisher recommends speed bumps and 10 mph road signs to the school on their private drive. Rachel Hehl who lives at 451 Colby Blvd has a 3rd grade daughter was in attendance to talk about safety concerns with the lack of sidewalk, lack of crossing



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guards and lack of crosswalks at the intersection of Seward and North Street and the entrance of the school private drive. The board directed staff to paint crosswalks as needed and to add a crossing guard at the Village's expense for the intersection in the 2021 budget. Administrator Shanks stated there are left over budget funds in the police budget to hire a crossing guard for the remainder of 2020.

- k) **Review Police Staffing Structure and Creation of Lieutenant's Position**
Chief Fisher gave details regarding the new Lieutenant position. The position would be non-union. He stated there would be a better opportunity to hire someone who will stay longer than an entry level position. Mr. Shanks has put the position in the 2021 preliminary budget. The board directed staff to move forward.
 - l) **2021 Budget Kickoff and Status Report**
Administrator Shanks gave an overview of the preliminary 2021 budget and went over the budget process. President Kaschinske would like to discuss how to special assess residents prior to the budget being approved. Administrator Shanks will have General Engineering prepare a preliminary assessment estimate of each property affected and bring it to the board for review.
- 10) **Upcoming Meeting Agenda Requests**
None
- 11) **Adjournment**
President Kaschinske adjourned the meeting at 7:31 pm

Approved 9/28/2020

Respectfully Submitted,

Natalie Megow
Clerk/Treasurer