



Meeting: Committee of the Whole
Place: 106 South Main Street
Date: Monday, September 24, 2018 @ 6:15 pm
Webpage: www.poynette-wi.gov

MINUTES

- 1) Call to Order
President Kaschinske called the meeting to order at 6:15 p.m.
- 2) Pledge of Allegiance
All rose for the Pledge of Allegiance
- 3) Roll Call
Board Present: Burke, Boor, Kaschinske, Polzer, Mueller and Avery
Board Absent: Fiore
Staff Present: Public Works Director Gorman, Police Chief Fisher, Attorney Hughes, Administrator Shanks, Village Engineer Anderson and Clerk/Treasurer Megow
- 5) Minutes for the Committee of the Whole from August 27, 2018
Motion by Boor to approve the Minutes for the Committee of the Whole from August 27, 2018, second by Polzer, MC 6-0
- 6) Business (Discussion)
 - a) Updates on Sewer Utility Phosphorous Initiatives and Changes to Sewer Utility Ordinance
Jerry Foellmi from General Engineering was present and gave an update on how Research Products and staff are working together to meet permit requirements. He also included a timeline of events leading up to the Board's consideration for upgrading the Sewer Use Ordinance. Bill Priske from Research Products was present to answer questions and spoke on their behalf as to the processes they are taking within Research Products.
 - b) Update on Records Retention Policy
The Board decided to adopt the entire Records Retention Policy as recommended by WMCA. Clerk/Treasurer Megow will send the Notification of General Records Schedule Adoption to the Wisconsin Historical Society for approval. Once the Village receives approval, the Village Board will need to officially adopt the WMRS.
 - c) 2019 budget review
Administrator Shanks presented the 2019 draft budget. Mr. Shanks will be meeting with Fire Chief Tomlinson and EMS Director Carie Myer on October 1st to discuss the EMS budget. Mr. Shanks will provide those details at the Village Board meeting on October 8th. The timeline to wrap up the budget includes reviewing any further changes at the October 8th Village Board meeting. If it becomes necessary, a special meeting the week of October 15th would need to be scheduled for continued discussions and review in order to meet the 15-day public hearing for the budget notice requirement. The public hearing notice for the

budget would publish in the October 25th edition of the Poynette Press. The public hearing for approval of the 2019 budget is scheduled for Monday, November 12th.

- 7) Adjournment
President Kaschinske adjourned the meeting at 8:03 pm.

Approved 10/22/2018

Respectfully Submitted,



Natalie Megow
Clerk/Treasurer