



Meeting: **Committee of the Whole**
Place: **106 S. Main St.**
Date: **Monday, September 25, 2017 @ 6:00pm**
Webpage: **www.poynette-wi.gov**

MINUTES

- 1) Call to Order
President Kaschinske called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
All Rose for the Pledge of Allegiance
- 3) Roll Call
Board Present: Fiore, Burke, Boor, Kaschinske, Hutchinson, Mueller and Avery
Staff Present: Village Attorney Hughes, Village Administrator/Clerk/Treasurer Shanks, Deputy Clerk/Deputy Treasurer Megow, Police Chief Fisher and Public Works Director Gorman.
- 4) Approval of Agenda
Motion by Fiore to approve the September 25, 2017 Committee of the Whole Agenda, second by Burke. MC (7-0).
- 5) Approval of the Minutes for the Committee of the Whole from August 28, 2017
Motion by Boor to approve the Minutes for the Committee of the Whole from August 28, 2017, second by Hutchinson. MC (7-0).
- 6) Business (Discussion)
 - a) Preliminary discussion on Town of Dekorra using Village Hall space
Previously the Town of Dekorra used office space at Village Hall for \$200 per month. The Board was in favor of charging the \$200 per month as long as it is only for a specified time period. If it becomes a permanent situation or a longer stay than intended, the Board agreed that they would like to see more than \$200 per month charged.
 - b) Review Irrigation Meter Ordinance
In order to change the Irrigation Meter fee, the fee would need to be reclassified as a sewer utility fee versus water utility fee since the PSC dictates the amount charged. The Ordinance would need to be updated to reflect the utility change and fees.
 - c) Update on Village of Arlington Police Contract
Chief Fisher stated the Village of Arlington is looking at renewing the police contract for 2018 with the possibility of adding hours and including January and February coverage.
 - d) Consider Video Recording of Meetings
Trustee Mueller explained that other communities are using Facebook Livestream to broadcast their meetings. Administrator Shanks will research the cost and logistics and bring it back to the Board.

- e) Consider 2018 Fire Department Budget Proposal
Trustee Mueller questioned the ongoing expenses attached to the grant the Fire Department received. The Board was in favor of moving this item to the Village Board meeting for approval.
- f) Presentation of Draft 2018 Budget
Administrator Shanks presented a general overview of the preliminary draft of the 2018 Budget. Trustee Avery would like to see a policy set for unassigned fund balance. President Kaschinske asked Administrator Shanks to add the Traceway Court fix into the 2018 Stormwater Budget.
 - i) Overview of Draft 2018 Budget
 - ii) Review Capital Fund 2018 Draft Budget
 - iii) Plan for future meetings

7) Adjournment

President Kaschinske adjourned the meeting at 7:13 p.m.

Approved 10/23/2017

Respectfully Submitted,



Natalie Megow
Deputy Clerk/Deputy Treasurer